

Position: Director of Development

Organization: Heart, Love & Soul, Inc.

AFP-WNY Post Date: 1/9/2018

Heart, Love & Soul seeks a development professional to oversee major gift philanthropy, annual fund campaign, and special event corporate sponsorships.

Qualified candidates must have:

- Bachelor's degree
- 3+ years of experience in non-profit sector fundraising/fund development
- Strong oral, written and interpersonal skills
- Computer skills including Microsoft and windows based software
- Must possess the aptitude to manage relationships and solicit support in-person from different constituencies, including individuals.
- Grant writing experience preferred.

Heart, Love & Soul is an Equal Opportunity Employer. Benefits included, salary commensurate with experience.

Please provide cover letter, resume, and three letters of professional recommendation via email to MeganL.Johnson94@gmail.com.

Or send to:

Executive Director, Heart, Love & Soul Inc.
939 Ontario Avenue
Niagara Falls, NY 14305.

Upon receipt, the full job description will be emailed for your review. We will accept resumes on a rolling basis until the position is filled. The start date is flexible. Competitive candidates will be contacted within two weeks of submission to participate in a screening interview by phone. Finalists will be invited to Heart, Love & Soul for an in-person interview.